

WPS Elementary Responsible Use Guidelines



The Westwood Public Schools will provide technology tools to enhance learning. Technology tools will be used independently or collaboratively for research, reinforcement, communication, and creativity, while enhancing productivity for continued academic success.

If you see someone not being **CLEAR**, report the abuse/misuse to a responsible adult.

Considerate

- I will always use appropriate, respectful, and polite language when using technology tools and while posting and communicating with others on the Internet.

Legal and Ethical

- I will respect copyright laws by recording where I find my information and asking permission (pictures, music, videos, text).
- I will ask permission before taking photographs, videos, and audio recordings of other people.
- I will tell an adult if I see anything that is inappropriate and unkind and/or makes me feel uncomfortable when I work with technology tools.

Appropriate

- I will use school given accounts and technology tools for learning as my teacher has taught me and with my teacher's permission.
- I will only use my accounts for educational purposes.

Responsible

- I will review this document with an adult at home.
- I will keep my personal information private and not share my usernames, passwords, address, and/or phone numbers.
- I will respect and care for all school technology equipment.



*I understand that when I follow these rules
I will have the privilege of using technology in school.*